

**BY-LAWS OF THE  
CONNECTICUT JUNIOR CHAMBER INTERNATIONAL SENATE, INC.**

**ARTICLE I**

**Name**

The name of the corporation is: CONNECTICUT JUNIOR CHAMBER INTERNATIONAL SENATE, INC. hereinafter called the "Association." It may also be referred to as the CT JCI Senate.

**ARTICLE II**

**Purposes**

The Association is organized for the following purposes:

- Section 1. To promote the Junior Chamber International Senate program in the state of Connecticut.
- Section 2. To encourage and enhance Junior Chamber spirit among Association members and promote the success of the Connecticut Jaycees
- Section 3. The Association shall maintain a role of non-interference in the affairs and activities of the Jaycee organization at any level of its structure. It shall assist the Jaycees as invited, asked or requested, but only after careful and due consideration.
- Section 4. To be a non-profit or not-for-profit non-stock corporation.
- Section 5. The Association shall be non-partisan, non-sectional and non-sectarian, and shall wholly abstain from any political affiliations or endorsements for public office; nor shall it make any grant or payment for such purposes.
- Section 6. To bestowing college scholarships to graduating high school seniors.
- Section 7. To promoting fellowship amongst its members.

**ARTICLE III**

**Fiscal Year**

The fiscal year shall be July 1 to June 30.

**ARTICLE IV**  
**Membership and Dues**

- Section 1. Active organization Members
- A. Regular \$30.00 Dues per annum
  - B. Life Members \$250.00 One-time payment
- Section 2. Life Membership. Upon attaining the age when the individual is no longer eligible to be a Jaycee, he or she can become a life member in a one-time payment of \$150.00. This does not preclude the member from choosing life membership at any time prior to attaining the age when he or she is no longer eligible to be a Jaycee. Payment can be made either in lump sum or by partial payments totaling \$150.00 over a one year period. Until such time as a life membership is chosen, the member shall pay the regular annual dues.

**ARTICLE V**  
**Officers**

- Section 1. The elected officers shall consist of the President, Vice-President, Secretary, and Treasurer. No officer, either elected or appointed shall hold any local or state Jaycee office.
- Section 2. Officers shall be elected at the Annual Meeting.
- Section 3. The term of office shall be one (1) year that will coincide with the fiscal year.
- Section 4. The officers shall be installed immediately after their election or appointment.

**ARTICLE VI**  
**Board of Directors**

- Section 1. The Board of Directors shall consist of the elected officers: President, Vice-President, Secretary, and Treasurer, as well as the Chairman of the Board. All will be voting members. Legal Counsel shall be an ex-officio, non-voting member of the Board of Directors.
- Section 2. The Board of Directors shall meet at the discretion of the President and shall be responsible for the daily operation of the organization.

**ARTICLE VII**  
**Appointments**

- Section 1. The President may appoint such chairpersons as he or she deem necessary to facilitate the operation of the Association. Such appointments will be subject to the approval of the Board of Directors.
- Section 2. Chairpersons can include, but are not limited to those listed in Article IX.

**ARTICLE VIII**  
**Duties of Officers**

- Section 1. President. The President shall preside at all meetings and shall appoint chairpersons of all committees, subject to the approval of the Board of Directors. The President is expected to attend the Annual and Board of Directors meetings of the US JCI Senate as well as Region ONE meetings.
- Section 2. Vice President. The Vice President shall assist the President in the discharge of his or her duties and preside in his or her absence, and perform such other duties as assigned by the President.
- Section 3. Secretary. The Secretary shall keep a full and complete record of the proceedings of all meetings and shall preserve all documents, reports and communications connected with the business of the Association, send out all notices and perform such other duties as usually pertain to the office.
- Section 4. Treasurer. The Treasurer shall collect and receive all monies, keep a correct account thereof and deposit such funds in the name of the Association in such bank as may be approved by the Board of Directors. At each Annual Meeting, he or she shall submit a full report, in writing, of the financial condition of the Association, which shall previously have been approved by the Board of Directors. The Treasurer shall submit timely dues billings to the Treasurer of the US JCI Senate.
- Section 5. Chairman of the Board. The Chairman of the Board shall serve as an advisor and perform such other duties as requested by the President.
- Section 6. Legal Counsel. The Legal Counsel shall advise the President, Board of Directors and membership on matters of a legal nature and on parliamentary procedure.

**ARTICLE IX**  
**Duties of Chairpersons**

- Section 1. Chairpersons will work collaboratively with the Board of Directors. Each year, the President will assign Chairpersons to a member of the Board of Directors as needed.
- Section 2. Where appropriate, Chairpersons should communicate with their respective National Chairpersons.
- Section 3. Sunshine Chairperson. Promote goodwill among members throughout the Association. Send cards and thoughts of good wishes, condolences and recognition.
- Section 4. Forgotten Senator Chairperson. Promote the award for past and present Jaycees who otherwise would not have been recognized. Award of a Senatorship may be given each year in conjunction with the Connecticut Jaycee Senate weekend.
- Section 5. International Director. Promote communication and interaction as well as attendance at International meetings and promote National meetings.
- Section 6. Webmaster. Maintain the operation of the web page, update and change as needed under the discretion of the Secretary.
- Section 7. Newsletter Editor. Publish and send via e-mail or mail the Association's newsletter to all members at a frequency determined by the Board of Directors.
- Section 8. Scholarship Chairperson. Promote the scholarship program in conjunction with the United States JCI Senate Foundation.
- Section 9. Summer Picnic Chairperson. Organize and promote the Summer Picnic throughout Connecticut and the Region.
- Section 10. Fundraising Chairperson. Organized and promote fundraising activities to support the various programs of the Association throughout the year. Reports to the Treasurer.
- Section 11. Hospitality Chairperson. Organize and promote hospitality for Association meetings.

**ARTICLE X**  
**Meetings**

- Section 1. The Annual Meeting shall be held between May 1 and May 31, and the elections shall be held during the Annual Meeting at such a place and on such a date as the Board of Directors may decide. The Board of Directors may call special meetings of the Association whenever it considers it necessary.

Section 2. Regular meetings of the Association shall be held at such a time and place as the Board of Directors may decide. Only members shall be present at any meetings of the Association except by invitation of the Board of Directors.

## **ARTICLE XI**

### **Notices**

Notices of special meetings shall state, in detail, the subject proposed to be acted upon and, at such meetings, no other matter shall be acted upon. Said notice shall be provided electronically via e-mail to those members for which the Association has an e-mail address or in writing and sent to members at least ten (10) days prior to the meeting.

Notices of regular meetings shall be provided electronically via e-mail to those members for which the Association has an e-mail address and posted on the Connecticut JCI Senate website.

## **ARTICLE XII**

### **Quorum**

Fifteen (15) members shall constitute a quorum at any meeting of the Association. Three (3) members shall constitute a quorum of any meeting of the Board of Directors.

## **ARTICLE XIII**

### **Voting**

Section 1. Every member present, whose dues are current, shall be allowed to vote at any meeting of the Association.

Section 2. The President shall abstain from voting on any issue unless there is a tie vote. In such cases, the President shall cast the deciding vote.

## **ARTICLE XIV**

### **Amendments**

Section 1. These By-laws may be amended by a two-thirds vote of the members present at any meeting of the Association at which a quorum is present provided that notice of such amendment has been sent to the members electronically via e-mail to those members for which the Association has e-mail addresses or in writing at least ten (10) days prior to the meeting.

Section 2. Proposed amendments must be in writing, signed by two members and sent to the Secretary in sufficient time to be included in the call for the meeting at which they are to be acted upon; provided, however, that the Board of Directors may initiate and approve any proposed amendment for submission to a meeting of the Association.

## **ARTICLE XV**

### **Elections**

Section 1. Two (2) months prior to the annual meeting in each year, the Nominating Committee shall convene. The Nominating Committee shall consist of the three (3) most recent Past Presidents of the Association who are willing to serve.

Section 2. The Committee will make a reasonable effort to recommend at least one candidate for each elected office and shall notify the Secretary of their selections not later than April 15th. The recommended slate of officers shall be sent to members electronically via e-mail to those members for which the association has e-mail addresses or in writing no later than two (2) weeks prior to the election.

Section 3. Vacancies occurring in any office or committee shall be filled by appointment by the Board of Directors until the next meeting of the Association, when the appointment must be ratified by the membership.

## **ARTICLE XVI**

### **Authority to Bind**

No member of this Association shall contract for or incur any debt, or enter into any agreement or otherwise obligate this Association except by authorization of the Board of Directors or the Membership.

## **ARTICLE XVII**

### **Rules of Order**

The current edition of *Robert's Rules of Order* shall govern the proceedings of all meetings of this Association in matters not specifically provided for in these by-laws.

## **ARTICLE XV**

### **By-Laws**

The By-Laws of this Association cannot be suspended under any circumstance.

**ARTICLE XVI**  
**TERMINATION**

Upon the dissolution of the corporation, any excess of assets over liabilities shall not be distributed to its incorporators, directors, officers or other private persons, but shall be distributed by and at the discretion of the Board of Directors in such a manner, or to such organization or organizations consistent with the purposes of this corporation, as shall at the time not be operated for pecuniary profit and shall at the time qualify as exempt from Federal Income Taxation under Section 501(c)(3) of the Internal Revenue Code.

# POLICY OF THE CONNECTICUT JUNIOR CHAMBER INTERNATIONAL SENATE, INC.

## **POLICY I**

An annual planned year and budget shall be formulated by the Board of Directors and presented to the Membership of the Association for approval at the Summer Meeting.

## **POLICY II**

The members of the Association shall meet four (4) times each year. When possible, these meetings shall be held at times and locations that coincide with meetings of the Connecticut Jaycees.

## **POLICY III**

The Board of Directors may authorized line item expenditures which exceed the budgeted amount, if:

- 1) The necessity for such an increase comes at a time when it would be inconvenient to call a meeting of the general membership, and
- 2) The authorization exceeds the budgeted amount by no more than 10%

## **POLICY IV**

Bills for expenses must be submitted to the Treasurer no later than 90 days from the conclusion of an event or June 30, whichever is earlier.

## **POLICY V**

These policies may be amended by a majority vote of the Board of Directors at any meeting of the Board, provided notice in writing of such amendment has been sent to the members of the Board of Directors via e-mail for those members for which the Association has e-mail addresses or in writing at least ten (10) days prior to the meeting.